

WOMENS HEALTH SERVICES

Is seeking applicants for the following position:

Social Worker / Mental Health Program Worker

12 month contract / Part Time Position
(22½ hours per week - \$28 per hour)

Womens Health Services is seeking a qualified Social Worker / Mental Health Worker to join their committed mental health team in delivering an innovative support service for mothers who have a mental illness and are caring for children. You will be part of a multi-disciplinary team offering a range of services across the Perinatal Mental Health Program and Community Outreach Support Program. Generous salary packaging and annual leave up to 8 weeks is offered within a family friendly and supportive work environment.

All applicants must address the selection criteria. Job descriptions and selection criteria available by phoning 9227 8122.

Being female is considered to be a genuine occupational requirement for this position under section (30)2 of the Sex Discrimination Act 1984

Enquiries can be directed to Dianne Rickman on 9227 8122

Please send written applications to:

Manager
Mental Health Services
Womens Health Services
PO Box 32
Northbridge WA 6865

Closing Date: 4pm Tuesday 16th February 2010.



Dear Applicant

Thank you for expressing interest in the position of Social Worker / Mental Health Program Worker for Womens Health Services. This position works across two mental health programs offered by WHS – the Community Outreach Program and the Perinatal MH Program.

The **Community Outreach Support Program** is a community based support service for mothers who have a mental illness and are caring for children. This program is based at Women's Health Services, and has been supporting mothers with a mental illness for over ten years, offering a range of services including individual assessment and care planning; outreach services; psychosocial support; referral and advocacy; peer support, therapeutic and recreational groups; school holiday programs; and an annual family retreat.

Womens Health Services' **Perinatal Mental Health Program** (PNMHP) offers therapeutic and support services to women diagnosed with, or at risk of, perinatal mood disorders (postnatal depression and anxiety). Services available to women accessing the program include: assessment and care planning; telephone information and support; outreach services; individual counseling and support and a CBT group therapy program, *Adjusting to Baby & Change*.

Womens Health Services also offers a wide range of Clinical Services, Education, Information and Counselling for Women by Women. These services include general health services, specific health services and alcohol and drug services. The purpose of Women's Health Services is to create opportunities for women to improve their own, their families and their communities' health and well being.

Please find attached a Position Description, which includes the Selection Criteria. It is recommended that you observe the following steps when preparing and submitting your application for this position.

1. Enclose a covering letter, summarising your claims of suitability for this position.
2. Address each Selection Criteria separately in your application.

3. Enclose a copy of your Curriculum Vitae, including the names and contact details of two professional referees. Please be aware that in nominating these people, you are giving us permission to contact them.
4. Please send your application, marked *Private and Confidential* to:

Attention: Dianne Rickman
Womens Health Services
PO Box 32
NORTHBRIDGE WA 6865

***Ensure your application reaches Womens Health Services by
4pm Tuesday 16 February 2010***

Being female is considered to be a genuine occupational requirement for this position under section 30(2) of the Sex Discrimination Act 1984.

Once again, thank you for your interest in this position.

Yours sincerely

Dianne Rickman
Manager
Mental Health Service
Womens Health Services

WOMENS HEALTH SERVICES

POSITION DESCRIPTION		
TITLE Mental Health Program Worker	CLASSIFICATION SACS Award Level 6/1+	REVIEW DATE February 2011
PROGRAMS Community Outreach Program Perinatal Mental Health Program		
<u>Responsible to</u> Mental Health Service Manager		
<u>Overall Purpose</u> Provide individual and group services and support to women in the target groups.		

SUMMARY OF DUTIES TO BE PERFORMED

1. Provides individual assessment, counseling and support to clients including developing and monitoring an individual care plan with clients.
2. Encourages and assists clients to access relevant community resources and services.
3. Plans, promotes and co-facilitates psycho-educational, peer support, therapeutic and recreational groups for clients and their children.
4. Undertakes outreach visits to clients as required.
5. Advocates on behalf of the target group on relevant issues.
6. Liaises and works collaboratively with relevant government and non government agencies and community groups.
7. Maintains records of services provided, conducts regular evaluations of the services, prepares reports where required, makes applications for additional community funding for special projects, and assists with program communications (e.g. website, newsletter).
8. Attends meetings and professional development as required.
9. Performs other duties and responsibilities as directed.

Selection Criteria:

Essential

- Relevant tertiary degree qualifications.
- Eligibility for membership of an appropriate professional body
- High level of communication and interpersonal skills
- Knowledge and experience in women's mental health issues
- Individual support, counselling and advocacy experience
- Ability to identify and access community support services
- Understanding and knowledge of legislation affecting practice
 - Confidentiality
 - OHS
 - Mental Health Act
 - Child Protection
 - Family Law
 - Equal Opportunity
 - Centrelink tenancy
- C-class drivers license and access to a vehicle for outreach purposes
- Federal Police Clearance
- Working with Children Check

Desirable

- Knowledge and experience in group work
- Competent IT skills